

CLEAR LAKE SANITARY DISTRICT

INDEPENDENT AUDITOR'S REPORTS
BASIC FINANCIAL STATEMENTS AND
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF FINDINGS

JUNE 30, 2020

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**CLEAR LAKE SANITARY DISTRICT
Officials**

<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
Board of Trustees (as of June 30, 2020)		
Mark Bale	President/Trustee	December 31, 2022
Gary Hugi	Vice President/Trustee	December 31, 2022
Bobby Wolfram, Jr.	Clerk/Trustee	December 31, 2020
Lothar Meyer	Treasurer/Trustee	December 31, 2022
Larry Adams	Trustee	December 31, 2022
Administrator		
Mitch Hanson		

Independent Auditor's Report

To the Board of Trustees
Clear Lake Sanitary District

Report on the Financial Statements

We have audited the accompanying Statement of Net Position, and the related Statements of Revenues, Expenses and Changes in Net Position and Cash Flows of the Clear Lake Sanitary District as of and for the year ended June 30, 2020, and the related Notes to the Financial Statements, which collectively comprise the District's basic financial statements listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with U.S. generally accepted accounting principles. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting principles used and the reasonableness of significant estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Clear Lake Sanitary District as of June 30, 2020, and the changes in its financial position and its cash flows for the year then ended in accordance with U.S. generally accepted accounting principles.

Other Matters

Required Supplementary Information

U.S. generally accepted accounting principles require Management's Discussion and Analysis, Budgetary Comparison information, the Schedule of the District's Proportionate Share of the Net Pension Liability, and the Schedule of District Contributions information on pages 4-7 and 21-26 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with U.S. generally accepted auditing standards, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 27, 2021, on our consideration of the Clear Lake Sanitary District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Clear Lake Sanitary District's internal control over financial reporting and compliance.

Potter & Brant, P.L.C.

Potter & Brant, P.L.C.
Certified Public Accountants
Clear Lake, IA

January 27, 2021

CLEAR LAKE SANITARY DISTRICT
Management's Discussion and Analysis
June 30, 2020

The Clear Lake Sanitary District provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2020. We encourage readers to consider this information in conjunction with the District's financial statements, which follow.

2020 FINANCIAL HIGHLIGHTS

- The District's operating revenues increased 3.3%, or \$76,195, from fiscal year 2019 to fiscal year 2020.
- The District's operating expenses were 9.0%, or \$212,470, more in fiscal year 2020 than in fiscal year 2019.
- The District's net position decreased 0.9%, or \$160,561, over the June 30, 2019 balance.

USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements and other information as follows:

- Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the District's financial activities.
- The Statement of Net Position presents information on the District's assets and deferred outflows of resources less the District's liabilities and deferred inflows of resources, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.
- The Statement of Revenues, Expenses and Changes in Net Position is the basic statement of activities for proprietary funds. This statement presents information on the District's operating revenues and expenses, non-operating revenues and expenses and whether the District's financial position has improved or deteriorated as a result of the year's activities.
- The Statement of Cash Flows presents the change in the District's cash and cash equivalents during the year. This information can assist readers of the report in determining how the District financed its activities and how it met its cash requirements.
- Notes to Financial Statements provide additional information essential to a full understanding of the data provided in the basic financial statements.
- Required Supplementary Information further explains and supports the financial statements with a comparison of the District's budget for the year and with a proportionate share of the net pension liability and related contributions.

CLEAR LAKE SANITARY DISTRICT
Management's Discussion and Analysis
June 30, 2020

FINANCIAL ANALYSIS OF THE DISTRICT

Statement of Net Position

As noted earlier, net position may serve over time as a useful indicator of the District's financial position. The District's net position decreased from approximately \$17,488,000, at June 30, 2019, to approximately \$17,327,000, at June 30, 2020. A summary of the District's net position is presented below.

Net Position		
	June 30,	
	<u>2020</u>	<u>2019</u>
Current assets	\$ 1,471,551	\$ 2,663,549
Capital assets, at cost, less accumulated depreciation	14,761,973	14,838,425
Noncurrent assets	<u>1,831,075</u>	<u>554,635</u>
Total assets	<u>18,064,599</u>	<u>18,056,609</u>
Deferred outflows of resources	<u>69,599</u>	<u>129,072</u>
Current liabilities	277,417	129,011
Noncurrent liabilities	<u>442,857</u>	<u>487,699</u>
Total liabilities	<u>720,274</u>	<u>616,710</u>
Deferred inflows of resources	<u>86,763</u>	<u>81,249</u>
Net position:		
Unrestricted	17,154,879	17,334,168
Restricted	<u>172,282</u>	<u>153,554</u>
Total net position	<u>\$ 17,327,161</u>	<u>\$ 17,487,722</u>

The unrestricted portion of the District's net position (99%) may be used to meet the District's obligations as they come due. The remaining net position is restricted for the County Sewer Line Fund.

Statement of Revenues, Expenses and Changes in Net Position

Operating revenues are received for property taxes and for sewer rental and connection fees. Operating expenses are expenses paid to operate the District. The utilization of capital assets is reflected in the financial statements as depreciation, which allocates the cost of an asset over its expected useful life. A summary of revenues, expenses and changes in net position for the years ended June 30, 2020 and 2019 is presented below.

Changes in Net Position		
	Year ended June 30,	
	<u>2020</u>	<u>2019</u>
Operating revenues:		
Property taxes	\$ 427,930	\$ 423,273
Sewer rentals and connection fees	1,524,871	1,467,968
Other operating revenues	<u>460,871</u>	<u>446,236</u>
Total operating revenues	<u>2,413,672</u>	<u>2,337,477</u>

CLEAR LAKE SANITARY DISTRICT
Management's Discussion and Analysis
June 30, 2020

Operating expenses:		
Salaries	648,622	591,909
Payroll taxes and employee benefits	331,470	322,623
Office supplies	39,003	34,631
Professional fees	40,929	11,891
Printing and postage	20,697	19,182
Insurance	37,855	42,353
Dues and subscriptions	5,188	5,447
Trustee fees	7,700	8,600
Telephone	9,696	7,304
Education and training	3,309	2,013
Travel and mileage	2,441	2,689
Repairs and maintenance	105,550	95,227
Utilities	242,569	238,894
Sludge disposal	21,699	14,060
Programming	2,692	12,290
Plant and laboratory supplies	95,194	74,577
Depreciation	933,956	856,712
County sewer	16,874	12,633
Miscellaneous	14,391	14,330
Total operating expenses	<u>2,579,835</u>	<u>2,367,365</u>
Operating income	<u>(166,163)</u>	<u>(29,888)</u>
Non-operating revenues (expenses):		
Interest income	8,117	-
Gain/Loss on disposal of capital asset	<u>(2,515)</u>	<u>-</u>
Net non-operating (expenses)	<u>5,602</u>	<u>-</u>
Change in net position	(160,561)	(29,888)
Net position, beginning of year	<u>17,487,722</u>	<u>17,517,610</u>
Net position, end of year	<u>\$ 17,327,161</u>	<u>\$ 17,487,722</u>

The Statement of Revenues, Expenses and Changes in Net Position reflects a negative year with a decrease in net position at the end of the fiscal year. In fiscal year 2020, operating revenues increased \$76,195, or 3.3%, primarily due to increased sewer rentals and connection fees. Operating expenses increased \$212,470, or 9.0%, primarily due to increased salaries, professional fees, and depreciation expenses.

Statement of Cash Flows

The Statement of Cash Flows presents information related to cash inflows and outflows, summarized by operating, capital and related financing and investing activities. Cash provided by operating activities includes property taxes and sewer rental and connection fees reduced by payments to employees and to suppliers. Cash used by capital and related financing activities includes the purchase of capital assets. Cash used by investing activities includes purchases and sales of certificates of deposit and interest income.

CLEAR LAKE SANITARY DISTRICT
Management's Discussion and Analysis
June 30, 2020

CAPITAL ASSETS

At June 30, 2020 the District had approximately \$14,762,000 invested in capital assets, net of accumulated depreciation of approximately \$22,437,000. Depreciation expense totaled \$933,956 for fiscal year 2020. More detailed information about the District's capital assets is presented in Note 6 to the financial statements.

ECONOMIC FACTORS

The District continued to improve its financial position during the current fiscal year. However, the current condition of the economy in the state continues to be a concern for District officials. Some of the realities that may potentially become challenges for the District to meet are:

- Facilities and equipment at the District require constant maintenance and upkeep.
- Laws and regulations dictate standards for the District. To maintain compliance with those standards, the District incurs ongoing required capital improvements and increased operating costs.
- Technology continues to expand and current technology becomes outdated presenting an ongoing challenge to maintain up-to-date technology at a reasonable cost.

The District anticipates the current fiscal year will be much like the last fiscal year and will maintain a close watch over resources to maintain the District's ability to react to unknown issues.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Clear Lake Sanitary District, 5631 235th Street, Clear Lake, Iowa 50428.

Basic Financial Statements

CLEAR LAKE SANITARY DISTRICT
Statement of Net Position
June 30, 2020

ASSETS

Current assets:		
Cash	\$ 752,501	
Investments	510,779	
Receivables:		
Accounts	74,890	
Taxes	10,071	
Delinquent special assessment	53,332	
Interest	12,650	
Prepaid expenses	57,328	
Total current assets		1,471,551
Noncurrent assets:		
Investments	1,831,075	
Capital assets (net of accumulated depreciation)	14,761,973	
Total noncurrent assets		16,593,048
Total Assets		18,064,599

DEFERRED OUTFLOWS OF RESOURCES

Pension related deferred outflows		69,599
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LIABILITIES

Current liabilities:		
Accounts payable	225,018	
Salaries and benefits payable	45,518	
Accrued liabilities	6,881	
Total current liabilities		277,417
Noncurrent liabilities:		
Net pension liability	442,857	
Total noncurrent liabilities		442,857
Total Liabilities		720,274

DEFERRED INFLOWS OF RESOURCES

Unavailable revenues:		
Pension related deferred inflows		86,763

NET POSITION

Net Investment in Capital Assets fund	12,945,242	
Unrestricted:		
Operations and maintenance fund	-	
Board designated:		
Revenue fund	125,000	
Replacement fund	4,084,637	
Total unrestricted net position	17,154,879	
Restricted:		
County sewer line fund	172,282	
Total restricted net position	172,282	
Total Net Position		\$ 17,327,161

See accompanying notes to financial statements.

CLEAR LAKE SANITARY DISTRICT
Statement of Revenues, Expenses and Changes in Net Position - Proprietary Funds
For the Year Ended June 30, 2020

	Major Funds		
	Revenue Fund	Operations & Maintenance Fund	Net Investment in Capital Assets Fund
Operating revenues:			
Real estate and personal property taxes	\$ 427,930	\$ -	\$ -
Sewer rentals and connection fees	1,524,871	-	-
Interest on investments	239	-	-
Alliant project	276,824	-	-
County sewer	35,602	-	-
Other operating revenues	92,402	-	-
Total operating revenues	<u>2,357,868</u>	<u>-</u>	<u>-</u>
Operating expenses:			
Salaries	-	648,622	-
Payroll taxes and employee benefits	-	331,470	-
Office supplies	-	39,003	-
Professional fees	-	40,929	-
Printing and postage	-	20,697	-
Insurance	-	37,855	-
Dues and subscriptions	-	5,188	-
Trustee fees	-	7,700	-
Telephone	-	9,696	-
Education and training	-	3,309	-
Travel and mileage	-	2,441	-
Repairs and maintenance	-	105,550	-
Utilities	-	242,569	-
Sludge disposal	-	21,699	-
Programming	-	2,692	-
Plant and laboratory supplies	-	95,194	-
Depreciation	-	-	933,956
County sewer	-	-	-
Miscellaneous	-	14,391	-
Total operating expenses	<u>-</u>	<u>1,629,005</u>	<u>933,956</u>
Operating income (loss)	<u>2,357,868</u>	<u>(1,629,005)</u>	<u>(933,956)</u>
Non-operating revenues (expenses):			
Interest reimbursed	8,117	-	-
Gain on disposal of fixed asset	-	-	(2,515)
Net non-operating revenues (expenses)	<u>8,117</u>	<u>-</u>	<u>(2,515)</u>
Change in net position	2,365,985	(1,629,005)	(936,471)
Transfers in (out)	(2,365,985)	1,629,005	582,523
Net position, beginning of year	<u>125,000</u>	<u>-</u>	<u>13,299,190</u>
Net position, end of year	<u>\$ 125,000</u>	<u>\$ -</u>	<u>\$ 12,945,242</u>

See accompanying notes to financial statements.

CLEAR LAKE SANITARY DISTRICT
Statement of Revenues, Expenses and Changes in Net Position - Proprietary Funds
For the Year Ended June 30, 2020

	<u>Major Funds</u>	<u>Nonmajor</u>	
	<u>Replacement</u>	<u>County</u>	
	<u>Fund</u>	<u>Sewer Line</u>	<u>Total</u>
Operating revenues:			
Real estate and personal property taxes	\$ -	\$ -	\$ 427,930
Sewer rentals and connection fees	-	-	1,524,871
Interest on investments	55,804	-	56,043
Alliant project	-	-	276,824
County sewer	-	-	35,602
Other operating revenues	-	-	92,402
Total operating revenues	<u>55,804</u>	<u>-</u>	<u>2,413,672</u>
Operating expenses:			
Salaries	-	-	648,622
Payroll taxes and employee benefits	-	-	331,470
Office supplies	-	-	39,003
Professional fees	-	-	40,929
Printing and postage	-	-	20,697
Insurance	-	-	37,855
Dues and subscriptions	-	-	5,188
Trustee fees	-	-	7,700
Telephone	-	-	9,696
Education and training	-	-	3,309
Travel and mileage	-	-	2,441
Repairs and maintenance	-	-	105,550
Utilities	-	-	242,569
Sludge disposal	-	-	21,699
Programming	-	-	2,692
Plant and laboratory supplies	-	-	95,194
Depreciation	-	-	933,956
County sewer	-	16,874	16,874
Miscellaneous	-	-	14,391
Total operating expenses	<u>-</u>	<u>16,874</u>	<u>2,579,835</u>
Operating income (loss)	<u>55,804</u>	<u>(16,874)</u>	<u>(166,163)</u>
Non-operating revenues (expenses):			
Interest reimbursed	-	-	8,117
Gain on disposal of fixed asset	-	-	(2,515)
Net non-operating revenues (expenses)	<u>-</u>	<u>-</u>	<u>5,602</u>
Change in net position	55,804	(16,874)	(160,561)
Transfers in (out)	118,855	35,602	-
Net position, beginning of year	<u>3,909,978</u>	<u>153,554</u>	<u>17,487,722</u>
Net position, end of year	<u>\$ 4,084,637</u>	<u>\$ 172,282</u>	<u>\$ 17,327,161</u>

See accompanying notes to financial statements.

CLEAR LAKE SANITARY DISTRICT
Statement of Cash Flows
For the Year Ended June 30, 2020

Cash flows from operating activities:	
Cash received from real estate and personal property taxes	\$ 427,930
Cash received from sewer rentals and connection fees	1,524,871
Cash received from other revenues	458,346
Cash paid to suppliers for goods and services	(834,415)
Cash paid to employees and trustees for services	(646,400)
Net cash provided by operating activities	<u>930,332</u>
Cash flows from capital and related financing activities:	
Payments for work in progress	(583,114)
Purchase of capital assets	(276,905)
Net cash used by capital and related financing activities	<u>(860,019)</u>
Cash flows from investing activities:	
Purchase of certificates of deposit	(2,304,960)
Sale of certificates of deposit	2,746,860
Interest reimbursed on note receivable	8,117
Net cash provided by investing activities	<u>450,017</u>
Net increase in cash and cash equivalents	520,330
Cash and cash equivalents beginning of year	<u>232,171</u>
Cash and cash equivalents end of year	<u>\$ 752,501</u>
Reconciliation of operating income to net cash provided by operating activities:	
Operating income (loss)	\$ (166,163)
Adjustments to reconcile operating income to net cash provided by operating activities:	
Depreciation	933,956
Changes in assets and liabilities:	
Increase in accounts receivable	(2,525)
Increase in prepaid expenses	(3,487)
Increase in accounts payable	138,431
Increase in salary and benefits payable	9,922
Increase in accrued liabilities	53
Decrease in net pension liability	(44,842)
Decrease in deferred outflows of resources	59,473
Increase in deferred inflows of resources	5,514
Total adjustments	<u>1,096,495</u>
Net cash provided by operating activities	<u>\$ 930,332</u>

See accompanying notes to financial statements.

CLEAR LAKE SANITARY DISTRICT
Notes to Financial Statements
June 30, 2020

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Clear Lake Sanitary District is incorporated under the laws of the State of Iowa. The District operates under a Board of Trustees consisting of five members. The District is an independent taxing authority organized under Chapter 358 of the Iowa Code and has the ability to issue debt. The purpose of the District is to safely collect, treat, and properly dispose of wastewater generated by businesses and residents in an effort to protect the environment with an emphasis on lake water quality. Its territory includes the City of Clear Lake, Iowa, and Ventura, Iowa and the unincorporated area surrounding the lake, and is located in Cerro Gordo County.

The District's financial statements are prepared in conformity with U.S. generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board.

Reporting Entity

For financial reporting purposes, the District has included all funds, organizations, account groups, agencies, boards, commissions and authorities that are not legally separate. The District has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the District are such that exclusion would cause the District's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the District to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on the District. The District has no component units which meet the Governmental Accounting Standards Board criteria.

Basis of Presentation

The accounts of the Clear Lake Sanitary District are organized as an Enterprise Fund. Enterprise Funds are used to account for operations (a) financed and operated in a manner similar to private business enterprises, where the intent of the governing body is the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or (b) where the governing body has decided periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. The District reports the following major enterprise funds:

Revenue Fund – The majority of the District's revenue begins in this fund and is then distributed to the various funds according to bond requirements. The District has designated \$125,000 to remain in this fund after all other revenue is distributed.

Operations & Maintenance Fund – Most of the District's basic services are reported here, which include providing sanitary sewer lines and facilities for the safe treatment and disposal of wastewater for property owners in the District. Revenue is transferred to this fund each month to cover operating and maintenance expenses.

Net Investment in Capital Assets Fund – This fund consists of capital assets, net of accumulated depreciation and reduced by outstanding balances for bonds, notes, and other debt attributable to the acquisition, constructions, or improvement of those assets.

Replacement Fund – This fund represents an amount designated by the Board of Trustees for future equipment replacement and improvements.

CLEAR LAKE SANITARY DISTRICT
Notes to Financial Statements
June 30, 2020

Measurement Focus and Basis of Accounting

The financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The District distinguishes operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the District's principal ongoing operations. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position

The following accounting policies are followed in preparing the Statement of Net Position:

Cash, Investments and Cash Equivalents – The District considers all short-term investments that are highly liquid to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash and, at the day of purchase, have a maturity date no longer than three months. Cash investments not meeting the definition of cash equivalents at June 30, 2020 include certificates of deposit of \$2,341,854.

Restricted Investments – Funds set aside for payment of reserve fund and county sewer line fund costs are classified as restricted.

Capital Assets – Capital assets are accounted for at historical cost. Depreciation of all exhaustible capital assets is charged as an expense against operations. The cost of repair and maintenance is charged to expense while the cost of renewals or substantial betterments is capitalized. The cost and accumulated depreciation of assets disposed of are deleted, with any gain or loss recorded in current operations.

Reportable capital assets are defined by the District as assets with initial, individual costs in excess of \$5,000 and estimated useful lives in excess of two years.

Capital assets of the District are depreciated using the straight line method over the following estimated useful lives:

Buildings and Improvements	30 – 40 years
Machinery and Equipment	4 – 20 years
Sewer Infrastructure	8 – 50 years

Deferred Outflows of Resources – Deferred outflows of resources represent a consumption of net position that applies to a future period(s) and will not be recognized as an outflow of resources (expense/expenditure) until then. Deferred outflows of resources consist of unrecognized items not yet charged to pension expense and contributions from the employer after the measurement date but before the end of the employer's reporting period.

Compensated Absences – District employees accumulate a limited amount of earned but unused vacation hours for subsequent use or for payment upon termination, retirement or death. Employees are also allowed to bank overtime as comp time to be used at a later date. Accumulated sick leave is not paid out upon retirement or termination of employment. The District's liability for accumulated vacation and comp time at June 30, 2020 and 2019, was \$16,692 and \$10,666, respectively. This liability has been computed based on rates of pay in effect at June 30, 2020 and 2019.

CLEAR LAKE SANITARY DISTRICT
Notes to Financial Statements
June 30, 2020

Pensions – For purposes of measuring the net pension liability, deferred outflows of resources, and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Iowa Public Employees' Retirement System (IPERS) and additions to/deductions from IPERS' fiduciary net position have been determined on the same basis as they are reported by IPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Deferred Inflows of Resources – Deferred inflows of resources represent an acquisition of net position that applies to a future period(s) and will not be recognized as an inflow of resources (revenue) until that time. Deferred inflows of resources in the Statement of Net Position consist of the unamortized portion of the net difference between projected and actual earnings on IPERS investments.

NOTE 2. CASH AND POOLED INVESTMENTS

The District's deposits in banks at June 30, 2020 were entirely covered by federal depository insurance or the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The District is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Board of Trustees; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

The District had no investments meeting the disclosure requirements of Governmental Accounting Standards Board Statement No. 72.

Investments are in certificates of deposit and are stated at fair value.

At June 30, 2020, the District had the following investments:

<u>Certificates of Deposit</u>	<u>Interest Rate</u>	<u>Date Matures</u>	<u>Cost</u>	<u>Fair Value</u>
MB&T	1.85%	08/23/20	\$ 100,000	\$ 100,932
Farmers State Bank	1.70%	11/21/20	250,000	252,119
Clear Lake Bank & Trust	2.00%	06/25/21	154,635	157,728
Farmers State Bank	1.91%	08/23/21	100,000	101,431
Farmers State Bank	1.80%	11/21/21	250,000	252,244
Farmers State Bank	2.32%	06/25/22	100,000	102,344
Farmers State Bank	2.16%	08/23/22	100,000	101,613
Farmers State Bank	1.80%	11/21/22	250,000	252,244
Farmers State Bank	2.42%	06/25/23	100,000	102,446
Farmers State Bank	2.42%	08/23/23	100,000	101,810
Farmers State Bank	2.67%	06/25/24	200,000	205,401
Farmers State Bank	2.57%	08/23/24	600,000	611,542
			<u>\$ 2,304,635</u>	<u>\$ 2,341,854</u>

NOTE 3. BUDGETS AND BUDGETARY ACCOUNTING

The budgetary comparison and related disclosures are reported as required supplementary information.

NOTE 4. PENSION PLAN

Plan Description. IPERS membership is mandatory for employees of the District, except those covered by another retirement system. Employees of the District are provided with pensions through a cost-

CLEAR LAKE SANITARY DISTRICT
Notes to Financial Statements
June 30, 2020

sharing multiple employer defined benefit pension plan administered by Iowa Public Employees' Retirement System (IPERS). IPERS issues a stand-alone financial report which is available to the public by mail at P.O. Box 9117, Des Moines, Iowa 50306-9117 or at www.ipers.org.

IPERS benefits are established under Iowa Code chapter 97B and the administrative rules thereunder. Chapter 97B and the administrative rules are the official plan documents. The following brief description is provided for general informational purposes only. Refer to the plan documents for more information.

Pension Benefits – A regular member may retire at normal retirement age and receive monthly benefits without an early-retirement reduction. Normal retirement age is age 65, anytime after reaching age 62 with 20 or more years of covered employment, or when the member's years of service plus the member's age at the last birthday equals or exceeds 88, whichever comes first. These qualifications must be met on the member's first month of entitlement to benefits. Members cannot begin receiving retirement benefits before age 55. The formula used to calculate a Regular member's monthly IPERS benefit includes:

- A multiplier based on years of service.
- The member's highest five-year average salary, except members with service before June 30, 2012 will use the highest three-year average salary as of that date if it is greater than the highest five-year average salary.

If a member retires before normal retirement age, the member's monthly retirement benefit will be permanently reduced by an early-retirement reduction. The early-retirement reduction is calculated differently for service earned before and after July 1, 2012. For service earned before July 1, 2012, the reduction is 0.25% for each month that the member receives benefits before the member's earliest normal retirement age. For service earned on or after July 1, 2012, the reduction is 0.50% for each month that the member receives benefits before age 65.

Generally, once a member selects a benefit option, a monthly benefit is calculated and remains the same for the rest of the member's lifetime. However, to combat the effects of inflation, retirees who began receiving benefits prior to July 1990 receive a guaranteed dividend with their regular November benefit payments.

Disability and Death Benefits - A vested member who is awarded federal Social Security disability or Railroad Retirement disability benefits is eligible to claim IPERS benefits regardless of age. Disability benefits are not reduced for early retirement. If a member dies before retirement, the member's beneficiary will receive a lifetime annuity or a lump-sum payment equal to the present actuarial value of the member's accrued benefit or calculated with a set formula, whichever is greater. When a member dies after retirement, death benefits depend on the benefit option the member selected at retirement.

Contributions - Contribution rates are established by IPERS following the annual actuarial valuation which applies IPERS' Contribution Rate Funding Policy and Actuarial Amortization Method. State statute limits the amount rates can increase or decrease each year to 1 percentage point. IPERS Contribution Rate Funding Policy requires the actuarial contribution rate be determined using the "entry age normal" actuarial cost method and the actuarial assumptions and methods approved by the IPERS Investment Board. The actuarial contribution rate covers normal cost plus the unfunded actuarial liability payment based on a 30-year amortization period. The payment to amortize the unfunded actuarial liability is determined as a level percentage of payroll, based on the Actuarial Amortization Method adopted by the Investment Board.

In fiscal year 2020, pursuant to the required rate, Regular members contributed 6.29% of pay and the District contributed 9.44% for a total rate of 15.73%.

The District's total contributions to IPERS for the year ended June 30, 2020 were \$57,259.

CLEAR LAKE SANITARY DISTRICT
Notes to Financial Statements
June 30, 2020

Net Pension Liability, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions - At June 30, 2020, the District reported a liability of \$442,857 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportion of the net pension liability was based on the District's share of contributions to the pension plan relative to the contributions of all IPERS participating employers. At June 30, 2019, the District's collective proportion was 0.007597% which was a decrease of 0.000112% from its proportion measured as of June 30, 2018.

For the year ended June 30, 2020, the District recognized pension expense of \$77,404. At June 30, 2020, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 1,228	\$ 15,923
Changes of assumptions	47,436	-
Net difference between projected and actual earnings on pension plan investments	17,006	-
Changes in proportion and differences between District contributions and proportionate share of contributions	-	70,840
District contributions subsequent to the measurement date	3,929	-
Total	<u>\$ 69,599</u>	<u>\$ 86,763</u>

\$57,259 reported as deferred outflows of resources related to pensions resulting from the District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ended June 30,</u>	
2021	\$ 8,945
2022	(11,867)
2023	(7,884)
2024	(8,750)
2025	(1,487)
	<u>\$ (21,043)</u>

There were no non-employer contributing entities at IPERS.

Actuarial Assumptions - The total pension liability in the June 30, 2019 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Rate of inflation (effective June 30, 2017)	2.60% per annum.
Rates of salary increase (effective June 30, 2017)	3.25 to 16.25%, average, including inflation. Rates vary by membership group.
Long-term investment rate of return (effective June 30, 2017)	7.00% compounded annually, net of investment expense, including inflation.
Wage growth (effective June 30, 2017)	3.25% per annum, based on 2.60% inflation and 0.65% real wage inflation.

CLEAR LAKE SANITARY DISTRICT
Notes to Financial Statements
June 30, 2020

The actuarial assumptions used in the June 30, 2019 valuation were based on the results of an economic assumption study dated March 24, 2017 and a demographic assumption study dated June 28, 2018.

Mortality rates used in the 2019 valuation were based on the RP-2014 Employee and Healthy Annuitant Tables with MP-2017 generational adjustments.

The long-term expected rate of return on IPERS' investments was determined using a building-block method in which best-estimate ranges of expected future real rates (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Asset Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	22.0%	5.60%
International Equity	15.0%	6.08%
Global Smart Beta Equity	3.0%	5.82%
Core Plus Fixed Income	27.0%	1.71%
Public Credit	3.5%	3.32%
Public Real Assets	7.0%	2.81%
Private Equity	11.0%	10.13%
Private Real Assets	7.5%	4.76%
Private Credit	3.0%	3.01%
Cash	1.0%	(0.21%)
Total	100%	

Discount Rate - The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the contractually required rate and that contributions from the District will be made at contractually required rates, actuarially determined. Based on those assumptions, IPERS' fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on IPERS' investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate - The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 7.00%, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.00%) or 1-percentage-point higher (8.00%) than the current rate.

	<u>1% Decrease (6.00%)</u>	<u>Discount Rate (7.00%)</u>	<u>1% Increase (8.00%)</u>
District's proportionate share of the net pension liability:	\$ 786,370	\$ 442,857	\$ 154,721

Pension Plan Fiduciary Net Position - Detailed information about IPERS' fiduciary net position is available in the separately issued IPERS financial report which is available on IPERS' website at www.ipers.org.

CLEAR LAKE SANITARY DISTRICT
Notes to Financial Statements
June 30, 2020

Payables to IPERS - At June 30, 2020, the District reported payables to IPERS of \$2,048 for legally required employer contributions and \$1,365 for legally required employee contributions which had been withheld from employee wages but not yet remitted to IPERS.

NOTE 5. LONG-TERM CONTRACT

The District entered into a contract with Alliant Energy (IPL) on July 25, 2003 for water use and discharge services for the term of 25 years, subject to right of termination by both parties. IPL shall have the option to extend the term of this agreement for a renewable term of 10 years from the expiration of the initial term. IPL paid for the direct costs associated with the design, procurement, and construction of certain improvements to the District's Wastewater Treatment System. IPL makes monthly payments to the District, which began at \$18,000 per month and will adjust annually on the anniversary date by the percent increase or decrease in the Consumer Price Index, All Urban Consumers, U.S. City Average (CPI-U). Total received on the contract for the year ended June 30, 2020 was \$276,824.

NOTE 6. CAPITAL ASSETS

A summary of capital assets at June 30, 2020 is as follows:

	Balance Beginning of Year	Increases	Decreases	Balance End of Year
Capital assets not being depreciated:				
Land	\$ 62,232	\$ ---	\$ ---	\$ 62,232
Construction-in-progress	588,434	364,631	20,115	932,950
Total capital assets not being depreciated	<u>\$ 650,666</u>	<u>\$ 364,631</u>	<u>\$ 20,115</u>	<u>\$ 995,182</u>
Capital assets being depreciated:				
Buildings	\$ 8,246,100	\$ ---	\$ 110,968	\$ 8,135,132
Improvements	550,570	124,595	---	675,165
Machinery & equipment	2,099,983	297,020	37,445	2,359,558
Sewer infrastructure	24,829,187	204,855	---	25,034,042
Total capital assets being depreciated	<u>\$ 35,725,840</u>	<u>\$ 626,470</u>	<u>\$ 148,413</u>	<u>\$ 36,203,897</u>
Less accumulated depreciation for:				
Buildings	\$ (3,502,719)	\$ (219,707)	\$ ---	\$ (3,722,426)
Improvements	(232,522)	(55,238)	---	(287,760)
Machinery & equipment	(1,888,097)	(66,520)	(34,931)	(1,919,686)
Sewer infrastructure	(15,914,743)	(592,491)	---	(16,507,234)
Total accum. depreciation for capital assets depreciated	<u>\$(21,538,081)</u>	<u>\$ (933,956)</u>	<u>\$ (34,931)</u>	<u>\$(22,437,106)</u>
Total capital assets, net	<u>\$ 14,838,425</u>	<u>\$ 57,145</u>	<u>\$ 133,597</u>	<u>\$ 14,761,973</u>

NOTE 7. RISK MANAGEMENT

The District is a member in the Iowa Communities Assurance Pool, as allowed by Chapter 670.7 of the Code of Iowa. The Iowa Communities Assurance Pool (Pool) is a local government risk-sharing pool whose 779 members include various governmental entities throughout the State of Iowa. The Pool was formed in August 1986 for the purpose of managing and funding third-party liability claims against its members. The Pool provides coverage and protection in the following categories: general liability, automobile liability, automobile physical damage, public official liability, police professional liability, property, inland marine, and boiler/machinery. There have been no reductions in insurance coverage from prior years.

CLEAR LAKE SANITARY DISTRICT
Notes to Financial Statements
June 30, 2020

Each member's annual casualty contributions to the Pool fund current operations and provide capital. Annual operating contributions are those amounts necessary to fund, on a cash basis, the Pool's general and administrative expenses, claims, claims expenses and reinsurance expenses due and payable in the current year, plus all or any portion of any deficiency in capital. Capital contributions are made during the first six years of membership and are maintained at a level determined by the Board not to exceed 300% of basis rate.

The Pool also provides property coverage. Members who elect such coverage make annual operating contributions which are necessary to fund, on a cash basis, the Pool's general and administrative expenses and reinsurance premiums, all of which are due and payable in the current year, plus all or any portion of any deficiency in capital. Any year-end operating surplus is transferred to capital. Deficiencies in operations are offset by transfers from capital and, if insufficient, by the subsequent year's member contributions.

The District's property and casualty contributions to the risk pool are recorded as disbursements from its operating funds at the time of payment to the risk pool. The District's contributions to the Pool for the year ended June 30, 2020 were \$31,923.

The Pool uses reinsurance and excess risk-sharing agreements to reduce its exposure to large losses. The Pool retains general, automobile, police professional, and public officials' liability risks up to \$500,000 per claim. Claims exceeding \$500,000 are reinsured through reinsurance and excess risk-sharing agreements up to the amount of risk-sharing protection provided by the District's risk-sharing certificate. Property and automobile physical damage risks are retained by the Pool up to \$250,000 each occurrence, each location. Property risks exceeding \$250,000 are reinsured through reinsurance and excess risk-sharing agreements up to the amount of risk-sharing protection provided by the District's risk-sharing certificate.

The Pool's intergovernmental contract with its members provides that in the event a casualty claim, property loss or series of claims or losses exceeds the amount of risk-sharing protection provided by the District's risk-sharing certificate, or in the event a casualty claim, property loss or series of claims or losses exhausts the Pool's funds and any excess risk-sharing recoveries, then payment of such claims or losses shall be the obligation of the respective individual member against whom the claim was made or the loss was incurred.

The District does not report a liability for losses in excess of reinsurance or excess risk-sharing recoveries unless it is deemed probable such losses have occurred and the amount of such loss can be reasonably estimated. Accordingly, at June 30, 2020, no liability has been recorded in the District's financial statements. As of June 30, 2020, settled claims have not exceeded the risk pool or reinsurance coverage since the Pool's inception.

Members agree to continue membership in the Pool for a period of not less than one full year. After such period, a member who has given 60 days' prior written notice may withdraw from the Pool. Upon withdrawal, payments for all casualty claims and claims expenses become the sole responsibility of the withdrawing member, regardless of whether a claim was incurred or reported prior to the member's withdrawal. Upon withdrawal, a formula set forth in the Pool's intergovernmental contract with its members is applied to determine the amount (if any) to be refunded to the withdrawing member.

CLEAR LAKE SANITARY DISTRICT
Notes to Financial Statements
June 30, 2020

NOTE 8. DUE FROM AND DUE TO OTHER FUNDS

The detail of inter-fund receivables and payables at June 30, 2020 is as follows:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
Net Investment in Capital Assets	Revenue	\$ (148,670)
Net Investment in Capital Assets	Various	(239,194)
Operations & Maintenance	Net Investment in Capital Assets	387,864

NOTE 9. EVALUATION OF SUBSEQUENT EVENTS

The District has evaluated subsequent events through January 27, 2021, the date which the financial statements were available to be issued.

Required Supplementary Information

CLEAR LAKE SANITARY DISTRICT
Budgetary Comparison Schedule of Receipts, Disbursements
and Changes in Balances - Budget & Actual (Cash Basis)
Required Supplementary Information
For the Year Ended June 30, 2020

	<u>Total Actual</u>	<u>Final Budget</u>	<u>Final to Actual Variance</u>
Receipts:			
Real estate and personal property taxes	\$ 419,632	\$ 419,375	\$ 257
Sewer rentals and connection fees	1,539,787	1,525,096	14,691
Interest income	55,199	53,500	1,699
Alliant project	276,824	278,000	(1,176)
County sewer	35,602	36,800	(1,198)
Other	92,219	71,850	20,369
Total receipts	<u>2,419,263</u>	<u>2,384,621</u>	<u>34,642</u>
Disbursements:			
Operations, maintenance & replacement	1,463,941	1,548,687	(84,746)
County sewer	16,874	35,200	(18,326)
Capital improvements	860,019	1,138,855	(278,836)
Total disbursements	<u>2,340,834</u>	<u>2,722,742</u>	<u>(381,908)</u>
Excess (deficiency) of receipts over (under) disbursements	78,429	(338,121)	416,550
Balances, beginning of year	<u>3,000,741</u>	<u>(529,706)</u>	<u>3,530,447</u>
Balances, end of year	<u><u>\$ 3,079,170</u></u>	<u><u>\$ (867,827)</u></u>	<u><u>\$ 3,946,997</u></u>

See accompanying independent auditor's report.

CLEAR LAKE SANITARY DISTRICT
Budget to GAAP Reconciliation
Required Supplementary Information
For the Year Ended June 30, 2020

	<u>Cash Basis</u>	<u>Accrual Adjustments</u>	<u>Accrual Basis</u>
Revenues	\$ 2,419,263	\$ 11	\$ 2,419,274
Expenditures/expenses	<u>(2,340,834)</u>	<u>(239,001)</u>	<u>(2,579,835)</u>
Net	78,429	(238,990)	(160,561)
Beginning fund balances/net position	<u>3,000,741</u>	<u>14,486,981</u>	<u>17,487,722</u>
Ending fund balances/net position	<u><u>\$ 3,079,170</u></u>	<u><u>\$ 14,247,991</u></u>	<u><u>\$ 17,327,161</u></u>

See accompanying independent auditor's report.

CLEAR LAKE SANITARY DISTRICT
Notes to Required Supplementary Information - Budgetary Reporting
For the Year Ended June 30, 2020

The budgetary comparison is presented as Required Supplementary Information in accordance with Governmental Accounting Standards Board Statement No. 41.

In accordance with the Code of Iowa, the District annually adopts a budget on the cash basis following required public notice and hearing for all funds. The annual budget may be amended during the year utilizing similar statutorily prescribed procedures.

Formal and legal budgetary control is based upon business type activities. Function disbursements required to be budgeted include disbursements for the General Fund. During the year, one budget amendment increased budgeted disbursements by \$300,000. The budget amendment is reflected in the final budgeted amounts.

CLEAR LAKE SANITARY DISTRICT
Schedule of the District's Proportionate Share of the Net Pension Liability
Iowa Public Employees' Retirement System
For the Last Six Fiscal Years*
Required Supplementary Information

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
District's proportion of the net pension liability (asset)	0.007597%	0.007709%	0.007618%	0.007733%	0.007682%
District's proportionate share of the net pension liability	442,857	487,699	502,884	482,262	381,908
District's covered-employee payroll	606,557	585,042	578,712	567,234	549,933
District's proportionate share of the net pension liability as a percentage of its covered-employee payroll	73.01%	83.37%	86.90%	85.02%	69.45%
Plan fiduciary net position as a percentage of the total pension liability	85.45%	83.62%	82.21%	81.82%	85.19%
	<u>2015</u>				
District's proportion of the net pension liability (asset)	0.007574%				
District's proportionate share of the net pension liability	306,543				
District's covered-employee payroll	529,586				
District's proportionate share of the net pension liability as a percentage of its covered-employee payroll	57.88%				
Plan fiduciary net position as a percentage of the total pension liability	87.61%				

* - In accordance with GASB Statement No. 68, the amounts presented for each fiscal year were determined as of June 30 of the preceding year.

Note: GASB Statement No. 68 requires ten years of information to be presented in this table. However, until a full 10-year trend is compiled, the District will present information for those years for which information is available.

See accompanying independent auditor's report.

CLEAR LAKE SANITARY DISTRICT
Schedule of District Contributions
Iowa Public Employees' Retirement System
Last 10 Fiscal Years
Required Supplementary Information

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Statutorily required contribution	\$ 57,259	\$ 55,228	\$ 51,679	\$ 50,654	\$ 49,109
Contributions in relation to the statutorily required contribution	<u>(57,259)</u>	<u>(55,228)</u>	<u>(51,679)</u>	<u>(50,654)</u>	<u>(49,109)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's covered-employee payroll	\$ 606,557	\$ 585,042	\$ 578,712	\$ 567,234	\$ 549,933
Contributions as a percentage of covered-employee payroll	9.44%	9.44%	8.93%	8.93%	8.93%
	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
Statutorily required contribution	\$ 47,292	\$ 45,469	\$ 39,920	\$ 38,915	\$ 31,197
Contributions in relation to the statutorily required contribution	<u>(47,292)</u>	<u>(45,469)</u>	<u>(39,920)</u>	<u>(38,915)</u>	<u>(31,197)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's covered-employee payroll	\$ 529,586	\$ 585,042	\$ 460,438	\$ 482,218	\$ 448,878
Contributions as a percentage of covered-employee payroll	8.93%	8.93%	8.67%	8.07%	6.95%

See accompanying independent auditor's report.

CLEAR LAKE SANITARY DISTRICT
Notes to Required Supplementary Information - Pension Liability
For the Year Ended June 30, 2020

Changes of benefit terms:

There are no significant changes in benefit terms.

Changes of assumptions:

The 2018 valuation implemented the following refinements as a result of a demographic assumption study dated June 28, 2018:

- Changed mortality assumptions to the RP-2014 mortality tables with mortality improvements modeled using Scale MP-2017.
- Adjusted retirement rates.
- Lowered disability rates.
- Adjusted the probability of a vested Regular member electing to receive a deferred benefit.
- Adjusted the merit component of the salary increase assumption.

The 2017 valuation implemented the following refinements as a result of an experience study dated March 24, 2017:

- Decreased the inflation assumption from 3.00% to 2.60%.
- Decreased the assumed rate of interest on member accounts from 3.75% to 3.50% per year.
- Decreased the discount rate from 7.50% to 7.00%.
- Decreased the wage growth assumption from 4.00% to 3.25%.
- Decreased the payroll growth assumption from 4.00% to 3.25%.

The 2014 valuation implemented the following refinements as a result of a quadrennial experience study:

- Decreased the inflation assumption from 3.25% to 3.00%.
- Decreased the assumed rate of interest on member accounts from 4.00% to 3.75% per year.
- Adjusted male mortality rates for retirees in the Regular membership group.
- Moved from an open 30 year amortization period to a closed 30-year amortization period for the UAL (unfunded actuarial liability) beginning June 30, 2014. Each year thereafter, changes in the UAL from plan experience will be amortized on a separate closed 20-year period.

**Independent Auditor's Report on Internal Control
over Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed in Accordance with
Government Auditing Standards**

Independent Auditor's Report on Internal Control
over Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed in Accordance with
Government Auditing Standards

To the Board of Trustees
Clear Lake Sanitary District

We have audited in accordance with U.S. generally accepted auditing standards and the standards applicable to the financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Clear Lake Sanitary District as of and for the year ended June 30, 2020, and the related Notes to the Financial Statements which collectively comprise the District's basic financial statements, and have issued our report thereon dated January 27, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Clear Lake Sanitary District's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Clear Lake Sanitary District's internal control. Accordingly, we do not express an opinion on the effectiveness of Clear Lake Sanitary District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be significant deficiencies. However, as described in the accompanying Schedule of Findings, we identified deficiencies in internal control we consider to be material weaknesses.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control which is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies in the Clear Lake Sanitary District's internal control described in the accompanying Schedule of Findings as items (A) & (B) to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Clear Lake Sanitary District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters required to be reported under *Government Auditing Standards*.

Comments involving statutory and other legal matters about the District's operations for the year ended June 30, 2020, are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the District. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

Clear Lake Sanitary District's Response to Findings

Clear Lake Sanitary District's response to the findings identified in our audit are described in the accompanying Schedule of Findings. Clear Lake Sanitary District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of the Clear Lake Sanitary District during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

Potter & Brant, P.L.C.

Potter & Brant, P.L.C.
Certified Public Accountants
Clear Lake, IA

January 27, 2021

CLEAR LAKE SANITARY DISTRICT
Schedule of Findings
For the Year Ended June 30, 2020

Findings Related to the Financial Statements:

INTERNAL CONTROL DEFICIENCIES:

(A) Segregation of Duties

Criteria - Management is responsible for establishing and maintaining internal control. A good system of internal control provides for adequate segregation of duties so no one individual handles a transaction from its inception to completion. In order to maintain proper internal control, duties should be segregated so the authorization, custody, and recording of transactions are not under the control of the same employee. This segregation of duties helps prevent losses from employee error or dishonesty and maximizes the accuracy of the District's financial statements.

Condition - Generally, one individual has control over the following areas for the District:

- (1) Accounting system - record keeping for revenues, expenses and related reporting.
- (2) Receipts - collecting, depositing, and recording.
- (3) Payroll - changes to master list, preparation and distribution.

Cause - The District has a limited number of employees and procedures have not been designed to adequately segregate duties or provide compensating controls through additional oversight of transactions and processes.

Effect - Inadequate segregation of duties could adversely affect the District's ability to prevent or detect and correct misstatements, errors or misappropriation on a timely basis by employees in the normal course of performing their assigned functions.

Recommendation - The District should review its control activities to obtain maximum internal control possible under the circumstances utilizing currently available staff or District Board members to provide additional control through review of financial transactions, reconciliations and reports.

Response - Due to the limited number of office employees, segregation of duties is very difficult. We recognize our limitations, however, it is not fiscally responsible to add additional staff at this time.

Conclusion - Response accepted.

(B) Management Override of Controls

Criteria - Management is responsible for the design, implementation, and maintenance of internal controls. Because of this, the District is always exposed to the danger of management override of controls. When the opportunity to override internal control is combined with various incentives, management may engage in fraudulent activity.

Cause - Due to reliance on management, as well as limited staff, management has the potential to override controls in place.

Effect - Management override of controls could adversely affect the District due to the ability of management to manipulate accounting records and prepare fraudulent financial statements by overriding controls in place.

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Recommendation - The District should continue utilizing District Board members to provide additional review of those charged with management as well as maintain an appropriate level of skepticism when considering the risk.

Response - Management override of controls is always a concern with a small staff. The District utilizes the Board to provide additional review and approval to help maintain this risk.

Conclusion - Response accepted.

INSTANCES OF NON-COMPLIANCE:

No matters were noted.

Other Findings Related to Required Statutory Reporting:

- (1) Questionable Expenses - No expenses we believe may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979 were noted.
- (2) Travel Expense - No expenditures of money for travel expenses of spouses of District officials or employees were noted.
- (3) Board Minutes - No transactions were found that we believe should have been approved in the District minutes but were not.
- (4) Deposits and Investments - No instances of non-compliance with the deposit and investment provisions of Chapter 12B and Chapter 12C of the Code of Iowa were noted.
- (5) Bond Coverage - Surety bond coverage of District trustees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to insure the coverage is adequate for current operations.